

Request for Applications: Clarification Document

Questions:	Responses:
<p>Award: As the project is grant funded you do not expect bidders to include VAT on the provision of services. Will VAT be included for expenses claimed (travel and accommodation for example)?</p>	<p>On the basis that some partners may also be incurring third party expenditure, it's expected that our partners also have agreements they have with their subcontractors that are grant agreements where possible so that our partners are not incurring VAT on their expenditure which they cannot reclaim from HMRC as this will cause irrecoverable VAT. The Funding will not be used, unless explicitly approved by CT in writing in advance, to meet the cost of any import, customs duties or any other taxes or similar charges applied by local governments or by any local public authority. The Recipient shall be responsible for complying with and paying all local taxes, levies and charges.</p> <p>Expenses claimed for things like travel and accommodation which include VAT may be approved.</p>
<p>Award: How will grant payments be made? Will the first payment be made after the delivery of output 2, 3 and 4 (in October) and if so, how long after the delivery date? Are payments made against timesheets on estimated rates and durations? Are payments made upon the delivery of each output thereafter or at the end of a second period of three months (upon the delivery of outputs 5 to 8)?</p>	<p>The Recipient of the Grant will submit quarterly financial reports which should align to the Project Plan. The amount of Funding evidenced in the report will be provided by Carbon Trust (CT) to the Recipient once the approved invoice has been approved. The Recipient will submit to CT an updated full Project budget for approval within 30 days of request by CT. Funding payments shall be made quarterly in arrears, subject to these Conditions. Payments are primarily made against time sheeting on agreed upon day rates, in combination with expenses.</p>
<p>Scope of Work: What is the geography of the scope?</p>	<p>The geographic focus of this project is within the existing Transforming Energy Access (TEA) portfolio, which operates in Sub-Saharan Africa, South Asia and the Indo-Pacific. We do not</p>

	<p>have a project emphasis in India. Please read more about our portfolio here: https://tea.carbontrust.com/ DevTracker Programme GB-1-204867 Documents (fcdo.gov.uk)</p>
<p>Scope of Work: How will the Carbon Trust manage a consortium? Do you wish to have a single lead partner (who would be a single point of contact and who shall claim grant funding on behalf of the others) or shall each member of the consortium have a separate agreement?</p>	<p>If the chosen Grant Awardee proposes a consortium to deliver this scope of work, theCT will sign the Grant Agreement with a single lead delivery partner who would in turn manage their own agreements with other proposed consortium members and be the single point of contact for the consortium.</p>
<p>Scope of Work: Will information on the stakeholders and TEA delivery partners be made available?</p>	<p>Yes, we will provide stakeholder information along with introductions to all TEA delivery partners.</p>
<p>Project Timeline: Can you clarify the requirement for works to be undertaken in July (kick off meeting and minutes) when the start date of the contract is the 18th August?</p>	<p>The kick-off meeting is solely to onboard the grant awardee with our contracting and due diligence process, along with reporting requirements. We aim for delivery of works to begin with the signing of the contract on the 18th of August.</p>